

Airport Emergency Procedures Checklist

Sangster International Airport

MBJ Airports Ltd. Hot Work Permit

Appendix C

This Permit must be completed and submitted for approval a minimum of 24 hours prior to start of Hot Work. Once approved, this authorizes the Contractor to perform the hot work detailed herein, subject to the requirements of Airport Construction Safety/Security Manual. See routing guide below.

Routing: Forward to Construction Safety for authorization. Authorizer will forward copies to Requestor, Airport Operations at fax: 952-7366 and Fire & Rescue at Tel: 940-4381/952-2211

PRINT ALL INFORMATION

Project Information

Name of Project: _____

Location: ☐ Airside ☐ Groundside ☐ Terminal ☐ ITB ☐ DTB Facility Permit # _____

Room # or Area: _____ Site phone: _____

Name of Requestor: Site fax# _____

Work being performed for: ☐ MBJ ☐ Tenant.

Tenant name: _____

Name of MBJ/Tenant Project Manager: _____ Contact# _____

Hot Work Information

Date work starting: [dd/mm/yy] _____

Are there multiple shifts? ☐ Yes ☐ No.

☐ Day shift hours of work: from: _____ am/pm to: _____ am/pm

☐ Afternoon shift hours of work from: _____ am/pm to: _____ am/pm

☐ Night shift hours of work from: _____ am/pm to: _____ am/pm

Dates of work: from: _____ am/pm to: _____ am/pm

Circle work days: Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Are there approved timeslots for airside work? ☐ Yes ☐ No ☐ N/A. If Yes, from _____ to _____

Is project work scheduled at night due to operational reasons? ☐ Yes ☐ No ☐ N/A. If yes, detail reason for night work: To minimize disruption during

Type of Hot Work: (CHECK ALL APPROPRIATE BOXES)

☐ Arc welding, ☐ oxy-acetylene torch, ☐ soldering, ☐ grinding/cutting,

☐ Other _____

Description of work used: _____

MBJ Airports Authorization

Authorized by: _____ Print Name: _____

Department: ERS & _____ Phone No: 952-2211/ 881-9005 or _____

Copies faxed to: ☐ Requestor ☐ OPS ☐ ARFF

Permit Valid From: _____ **To:** _____

Special Conditions: - Portable fire extinguisher must be on site. No hot work within 50 ft of an aircraft. Extension to be applied for if work is to be done outside of approved time slot.